

Republic of the Philippines
Quezon City
CITY COUNCIL

ORDINANCE NO. NC-50, S-88

ORDINANCE

CREATING THE POSITION OF CITY FINANCE COORDINATOR, PROVIDING FOR HIS COMPENSATION, POWERS AND DUTIES AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE.

Introduced by Councilor Guillermo C. Altuna

Be it ordained by the City Council of Quezon City in Session assembled:

SECTION 1. Creation of City Finance Coordinator. There is hereby created one (1) position of CITY FINANCE COORDINATOR which shall be under the supervision and control of the City Mayor.

SECTION 2. Appointment and Compensation. Subject to Civil Service Laws, the City Finance Coordinator shall be appointed by the City Mayor and confirmed by the Council. He shall receive a salary, allowance and other emoluments equivalent to those being received by other Department Heads of the City Government.

SECTION 3. Powers and Duties. The City Finance Coordinator shall perform the following functions:

- (a) Advise the City Mayor, the City Council and other city officials the management of city financial resources and obligations;
- (b) Coordinate the formulation of fiscal plans in support to the city development plans and see to it that funds are made available for current and mandatory appropriations;
- (c) Coordinate with fiscal and collecting agencies to ensure that all taxes and other revenues are collected;
- (d) Study revenue administration of the city and recommend measures to improve its revenue sources, tax effort, and collections efficiency;
- (e) Advise the City Mayor and the other city officials on the effect of proposed appropriation ordinances, resolutions and other financial commitments;
- (f) Monitor the financial and physical accomplishments of funded programs in relation to their work and financial plans and approved appropriations;
- (g) Submit reports as may be required by the City Mayor or authorized agency; and